

DAC Quick Reference Guide
Determining Your Project Type

STEP 1: Determine Project Type

Complete the **HRA Decision Tool** to determine if your project is research.

[Is my study research?](#)

RESEARCH Supporting documents	NOT RESEARCH Supporting documents
Is HRA/REC approval required?	Clinical Audits & Service Evaluations Register and provide endorsement
Review Requirements For Barts Health or QMUL sponsored studies: Read SOP 13a	Quality Improvement Contact the QI team to register and provide approval
Contact JRMO Discuss: • Sponsorship • Capacity & capability confirmation	Check if Caldicott Guardian approval is required Contact IG Team: mailto:bartshealth.infogov@nhs.net

Once determined, you may submit your project proposal to the Data Access Committee with the required approvals either secured or underway.